

Security Role Approver Authorization Access Request System

The individual you authorize as security role approver will have very important responsibilities. Using the Access Request System, approvers will review and act on requests made by Department Security Administrators (DSA) to grant or remove access to administrative computer applications for people in their department, college or division.

Many of these applications contain confidential or sensitive information about UF employees, students or University interests. It is critical that you delegate approvers who are highly knowledgeable of the business practices and policies within their designated Approver Group.

Each Approver Group must have at least two members, preferably one marked as 'Primary' and the other serving as a backup.

| Approver Group Information | | | |
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| Approver Group Description | | | |
| <input type="text"/> <input type="text"/> - <input type="text"/> - <input type="text"/> Effective Date (MM-DD-CCYY) | <div style="text-align: center; border: 1px solid black; height: 20px; width: 100%;">Approver Group</div> | | |
| Approver Information | | | |
| <input type="text"/> UFID | <input type="text"/> Name (Please Print or Type Name) | <input type="text"/> Email Address | |
| <input type="text"/> Effective Date (MM-DD-CCYY) | <input type="checkbox"/> Primary <input type="checkbox"/> Delete Access | | |
| <input type="text"/> Signature (Add only) | | | |
| APPROVED BY: | | | |
| <input type="text"/> Signature | <input type="text"/> Date (MM-DD-CCYY) | <input type="checkbox"/> VP <input type="checkbox"/> Controller <input type="checkbox"/> Dean/Director | |
| <input type="text"/> Name (Please Print or Type Name) | <input type="text"/> Email Address | | |
| <input type="text"/> UFID | <input type="text"/> Telephone # | | |
| <input type="text"/> Effective Date (MM-DD-CCYY) | | | |
| For Security Team Use Only | | | |
| <input type="radio"/> Training Scheduled ___/___/___ | <input type="radio"/> Attended Approver Training ___/___/___ | <input type="radio"/> Security Entered ___/___/___ | <input type="radio"/> Approver Notified ___/___/___ |